



STAFF UPDATES



STAFF UPDATE

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Shoreway Construction Update

Project Update

This is an informational item and no Board action is required.

This project update summarizes the status of the construction of the Shoreway Master Plan Phase II improvements which include the construction of a new Materials Recovery Facility (MRF) building, modifications to the Transfer Station (TS), and various site work; and Phase III improvements which are comprised solely of the purchase and installation of the single stream processing equipment. A contract in the amount of \$16,209,000 was awarded to SJ Amoroso on July 23, 2009 for Phase II of the Master Plan construction work. On October 7, 2009 the Board approved a contract with BHS for \$15,713,180, exclusive of sales tax, for the Phase III work. This report includes a discussion of completed and upcoming construction activities, updates to the construction schedule, and a summary of the project budget.

Construction and Other Project Activities

The following construction activities occurred over the past month:

MRF Building - Administrative area

- o Construction punch list has been completed.
- o Electrical panels inspected and full building power completed.
- o **Building inspected by City San Carlos – Occupancy permit issued.**
- o Final elevator inspection by State (March 22nd).
- o SBR starting move-in to the Administrative portion of the MRF building (end of March).

Transfer Station (TS)

- o Concrete slab has been poured.
- o TS exterior cladding on north wall in progress.
- o Interior wall cladding installed around maintenance area.

Equipment Installation and Other Project Activities

- o **Mechanical installation of the single stream equipment completed.**
- o Balers installed (New IPS fiber baler, Harris baler from old MRF).

The following construction activities are expected to occur during the next reporting period:

MRF Building

- o CO2 sensor installed.
- o Fire system testing.
- o Video camera system installation.

Transfer Station

- o TS translucent siding on north wall to be completed.
- o TS interior lighting replacement in old area.
- o Concrete finishing in area of selfhaul slab pour.
- o Selfhaul perimeter concrete walls formed and poured.
- o Preparation for selfhaul PEMB erection.

Equipment Installation and Other Project Activities

- o System wiring and control system integration installation.
- o **Preparation for "live" system testing to start in March.**

Issues of Concern

- o Due to Covello's high level of engagement in managing the design changes and questions from Amoroso - especially at the start of the construction project - Covello's expenses for Construction Management (CM) services have been tracking ahead of their original budget. SBWMA and Covello have adjusted staffing levels to reduce monthly expenditures by approximately \$25,000 per month over the balance of the construction project; however, additional funds will be required for Covello's CM services to complete the project. Staff will bring a request for additional CM funds to the Board for consideration at the March 24th Board meeting; see agenda item 4B

Construction Schedule

Construction Notice to Proceed (NTP) was issued to SJ Amoroso effective September 14, 2009. The established contract duration for Final Completion is 630 calendar days which corresponds to a completion date of June 6, 2011. A summary of the schedule's major milestones is shown below:

<u>Activity</u>	<u>Contract Baseline Schedule</u>	<u>Schedule Update</u>
Notice to Proceed (NTP)	Sept. 14, 2009	Sept. 14, 2009
MRF Milestone A (MRF process area ready for equipment install)	July 11, 2010	August 21, 2010
MRF Equipment Installation Start Date	June 10, 2010	August 23, 2010
MRF Equipment Start-up	Jan 31, 2010	April 11, 2010
Final Contract Completion	June 6, 2011	June 6, 2011

Fiscal Impact

▪ **Construction Budget (S.J. Amoroso)**

- o Monthly progress payments to SJ Amoroso for the month of February 2011 total \$804,163.
- o Cumulative progress payments made to Amoroso through the end of February 2011 total \$14,280,606 on a total contract amount of \$16,209,000 (Amoroso has been paid 88% of their budget for Construction).
- o Construction change order (CCO) numbers 148-169 were approved in February 2011 for a total of \$104,311. The sum total of all CCO approved through February 2011 is \$2,423,517 (See construction Change Order Summary for details on all approved change orders).

- A summary of approved CCOs sorted by the attributable reason for the change are presented in the table on the next page. Attached at the end of this report (see Phase II - Preliminary Construction Change Order) is a complete list of all approved construction change orders.

<u>Reason Category for Construction Change Order</u>	<u>Abbreviation</u>	<u>Total Change Order Cost by Category</u>
Design Revision/Clarification	DR/DC	\$558,840
Differing site conditions	DSC	\$500,865
Equipment required changes	Equipment	\$558,669
Various reasons for the Change	Multiple	\$268,626
Owner requested changes	Owner	\$264,020
Permitting agency changes	Permit	\$232,978

- **Construction Management Budget (Covello)**

- Payments to Covello for the month of February 2011 total \$58,447 on a monthly forecasted amount of \$73,570.
- Cumulative progress payments made to Covello through February 2011 total \$1,433,041 on a budget of \$1,466,000 (**Covello will exceed their budget for Construction Management services and staff is holding payment of February invoice for \$58,352 pending Board approval of Resolution 2011-1006**).

- **Design Support Services (JRMA)**

- Payments to JRMA for the month of February 2011 total \$6,060 on monthly forecasted amounts of \$6,500.
- Cumulative progress payment made to JRMA for Design Support Services through the end of February 2011 total \$467,984 on a project budget amount of \$597,000 (JRMA has been paid 78% of their budgeted amount for Design Support Services).

- **MRF Processing Equipment and Installation (BHS)**

- Progress payments to Bulk Handling Systems (BHS) for February 2011 total \$0.
- Cumulative progress payments made to BHS for both equipment manufacture and system installation through the end of February 2011 total \$15,573,980 on a budget of \$16,901,400 (BHS has been paid 92% of the budgeted amount for equipment and installation).

- **Master Plan Project - Bond Funds Status**

- A summary of the Master Plan budget and expenses through February 2011 is presented in the SEC Master Plan Budget table on the next page. Through the end of February 2011, \$40,377,800 has been spent on a total budget amount of \$44,139,800 (which does not include an Unallocated Project Contingency balance of \$668,100).

SHOREWAY ENVIRONMENTAL CENTER MASTER PLAN BUDGET

THROUGH FEBRUARY 2011

(000's)

	Vendor	Original Project Budget Amount	Allocated Contingency	Spent Amount as of 2/28/11	Remaining Amount as of 2/28/11
PROJECT COST SUMMARY					
Preliminary Costs					
Planning, Design & Engineering	Various	2,404.0	-	(2,390.6)	13.4
Bond Issuance Costs		83.1	-	(83.1)	-
Phase I					
Construction	Rodan	2,405.0	-	(2,283.6)	121.4
Construction Management	Covello	444.3	-	(460.2)	(15.9)
Phase II					
Construction	Amoroso	16,209.0	-	(14,280.6)	1,928.4
Construction Contingency (10%)	Amoroso	1,620.9	1,220.0	(2,423.0)	417.9
Permit, CM, & Design Support Services	Covello/JRMA	2,376.0	216.0	(2,376.1)	215.9
Construction Soft Costs	Various	786.7	-	(164.5)	622.2
Phase III					
Equipment Installation	BHS	2,462.4	-	(2,105)	357.1
Contingency (10%)	BHS	246.2	-	-	246.2
Camera System, elec.		85.0	-	-	85.0
Supplemental Fire Suppression		75.0	-	-	75.0
Equipment	BHS	14,354.4	-	(13,707.1)	647.3
Contingency	BHS	492.8	-	(97.7)	395.1
Construction Management and Soft Costs	Various	95.0	-	(6.0)	89.0
TOTAL PROJECT		44,139.8	1,436.0	(40,377.8)	5,198.0
OTHER PROJECT DOLLARS					
Unallocated Contingency		2,104.1	(1,436.0)	(1,436.0)	668.1
Transfer Station Public Area (SJA Bid Deduction)		728.0	(213.0)	TS Delta 8 constr.	515.0
TOTAL PROJECT FUNDS		46,971.9			

SEC Phase 2 Preliminary Change Order Summary
 Updated through 3/1/11

Date	CO	Approved Change Orders	Amount	Reason	Description
1/22/09	1	COO 1 (Thick Pavement Removal)	\$8,939.91	DISC	Ases demolished at Entrance Driveway, contained A/C paving that was thicker than shown on the drawings.
1/25/10	2	COO 2 (MRF Luma Treatment)	\$68,200.00	DISC	Noted improvement to stabilize the MRF building pad for pile driving activities.
2/26/10	3	COO 3 (Underseam Tanks at MRF)	\$7,175.00	DISC	Prepared work on underseam tanks for fire protection.
2/26/10	4	COO 4 (FO 2 - Overseam Conditions at Entrance 1)	\$9,726.50	DISC	Over-examination and stabilization at Entrance 1 as directed by the soils engineer.
3/26/10	5	COO 5 (DDBA 4 - Overseam Revisions - Reserve EPGs: Svc)	\$151,791.00	EQUIPMENT	Reserve excavation service from CCOA to SNOVA for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
3/26/10	6	COO 6 (DDBA 6 - Reserve EPGs: Field to SHS Equipment)	\$14,601.00	EQUIPMENT	Reserve excavation service from CCOA to SNOVA for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
3/26/10	7	COO 7 (DDBA 8 - Reserve EPGs: Field to SHS Equipment)	\$14,601.00	EQUIPMENT	Reserve excavation service from CCOA to SNOVA for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
3/26/10	8	COO 8 (Furnish and Install Drum for Fire Storage)	\$2,256.00	EQUIPMENT	Furnish and install drum for fire storage.
3/26/10	9	COO 9 (Furnish and Install Drum for Fire Storage)	\$1,455.00	EQUIPMENT	Furnish and install drum for fire storage.
3/26/10	10	COO 10 (Furnish and Install Drum for Fire Storage)	\$1,455.00	EQUIPMENT	Furnish and install drum for fire storage.
3/26/10	11	COO 11 (Furnish and Install Drum for Fire Storage)	\$1,455.00	EQUIPMENT	Furnish and install drum for fire storage.
4/30/10	12	COO 12 (FO 4 (Temp. Pavement Entrance 1 CPE 42))	\$798.00	OTHER	Provide A/C temporary pavement for entrance 1.
4/30/10	13	COO 13 (Add reinforcement steel at MRF)	\$34,966.00	DISC	Provide A/C temporary pavement for entrance 1.
4/30/10	14	COO 14 (FO 5 (MRF - Beam # @ DSO))	\$1,690.00	PERMIT	Additional rebar bars at MRF. Building foundation per City Building Permit review comments.
4/30/10	15	COO 15 (FO 5 (MRF - Beam # @ DSO))	\$1,690.00	PERMIT	Additional rebar bars at MRF. Building foundation per City Building Permit review comments.
4/30/10	16	COO 16 (DDBA 5 - Reserve EPGs: Svc)	\$70,842.00	EQUIPMENT	Reserve excavation service from CCOA to SNOVA for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
4/30/10	17	COO 17 (DDBA 6 - Reserve EPGs: Svc)	\$70,842.00	EQUIPMENT	Reserve excavation service from CCOA to SNOVA for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
4/30/10	18	COO 18 (Furnish and Install Drum for Fire Storage)	\$1,455.00	EQUIPMENT	Furnish and install drum for fire storage.
4/30/10	19	COO 19 (Furnish and Install Drum for Fire Storage)	\$1,455.00	EQUIPMENT	Furnish and install drum for fire storage.
4/30/10	20	COO 20 (Demolish Existing Materials Recycling Facility Conveyor #1)	\$2,298.00	EQUIPMENT	Remove and dispose of concrete and reinforcing for the conveyor and other items at the existing MRF with drain rock and outside fill.
4/30/10	21	COO 21 (FO 3 (Beam # Existing Materials Recycling Facility Conveyor #2 and Other Pits))	\$434,187.00	DISC	Remove and dispose of concrete and reinforcing for the conveyor and other items at the existing MRF with drain rock and outside fill.
4/30/10	22	COO 22 (MRF and Re-Luma Work from MRF Expansion)	\$20,970.00	DISC	Re-luma work from MRF expansion.
4/30/10	23	COO 23 (MRF - SUD Production and Removal)	\$20,970.00	DISC	Re-luma work from MRF expansion.
4/30/10	24	COO 24 (MRF - SUD Production and Removal)	\$20,970.00	DISC	Re-luma work from MRF expansion.
5/26/10	25	COO 25 (Elevator Structural Steel)	\$3,382.00	DISC	Provide A/C temporary pavement for entrance 1.
5/26/10	26	COO 26 (Truck Dock Bumpers and Leveler)	\$4,917.00	DISC	Provide A/C temporary pavement for entrance 1.
6/30/10	27	COO 27 (Site Revisions to MRF Fan Wall)	\$5,675.00	DISC	Provide A/C temporary pavement for entrance 1.
6/30/10	28	COO 28 (Anchor for Stud Wall Support)	\$1,455.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	29	COO 29 (Conveyer at West Elevation)	\$1,324.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	30	COO 30 (Conveyer at West Elevation)	\$948.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	31	COO 31 (Stover Steel Modification)	\$1,007.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	32	COO 32 (Stover Steel Modification)	\$1,007.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	33	COO 33 (Steel Reinforcement Structural Steel)	\$2,855.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	34	COO 34 (Grid Line A.0 Bracing Reduction)	\$96,216.00	DISC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	35	COO 35 (Concrete and A/C Removal)	\$6,211.00	DISC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	36	COO 36 (Floor Beams for Equipment Support)	\$5,271.00	OVERNER	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	37	COO 37 (Reserved for Delta 4 - Operable Revisions)	\$53,117.00	OVERNER	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	38	COO 38 (MRF Project Revisions)	\$57,104.00	OVERNER	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	39	COO 39 (Overseam Grate Beams)	\$6,157.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
5/26/10	40	COO 40 (Beam # Existing Materials Recycling Facility Conveyor #1)	\$7,011.00	DISC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	41	COO 41 (Beam # Existing Materials Recycling Facility Conveyor #1)	\$1,343.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	42	COO 42 (Add Scaffolding for Foundation and Maintenance Drain)	\$2,954.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	43	COO 43 (Stabilize Rock Backfill of Existing Pits at MRF)	\$1,292.00	DISC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	44	COO 44 (Gravel, Sand and Oil Separators at MRF Roll Up Doors)	\$3,009.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	45	COO 45 (Furnish and Install Support at MRF Roll Up Doors)	\$899.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	46	COO 46 (MRF - Tire Tendon Support)	\$19,979.00	WALL TYPE	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	47	COO 47 (Housereading Pass in MRF Electrical Rooms)	\$33,801.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	48	COO 48 (Furnish and Install Support at MRF)	\$14,452.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	49	COO 49 (Gravel, Sand and Oil Separators at MRF Roll Up Doors)	\$82,795.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	50	COO 50 (Drain # - Modifications to Foundation Pits)	\$15,655.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	51	COO 51 (Modifications to MRF Building at West Wall Line E)	\$3,969.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	52	COO 52 (Elevator Pit Waterproofing)	\$9,408.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	53	COO 53 (Comminuted Water and Stabilization at Pit 3)	\$2,303.00	DISC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	54	COO 54 (MRF Decking Storage)	\$2,797.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	55	COO 55 (Furnish and Install Support at MRF Roll Up Doors)	\$1,748.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	56	COO 56 (Furnish and Install Support at MRF Roll Up Doors)	\$38,975.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	57	COO 57 (Furnish and Install Support at MRF Roll Up Doors)	\$1,577.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
7/30/10	58	COO 58 (Furnish and Install Support at MRF Roll Up Doors)	\$1,577.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
9/30/10	59	COO 59 (Increase Size of Window V & S)	\$4,839.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
9/30/10	60	COO 60 (Coordinate H.V.A.C. Duct with MRF Equipment)	\$107,699.00	WALL TYPE	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	61	COO 61 (Furnish and Install Support at MRF)	\$3,958.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	62	COO 62 (MRF Office Area Permit)	\$8,142.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	63	COO 63 (Furnish and Install Support at MRF)	\$16,427.00	PERMIT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	64	COO 64 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	65	COO 65 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	66	COO 66 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	67	COO 67 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	68	COO 68 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	69	COO 69 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	70	COO 70 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	71	COO 71 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	72	COO 72 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	73	COO 73 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	74	COO 74 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	75	COO 75 (Furnish and Install Support at MRF)	\$22,400.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	76	COO 76 (Site and Building Damage Revisions)	\$7,714.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	77	COO 77 (Furnish and Install Support at MRF)	\$10,412.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	78	COO 78 (Furnish and Install Support at MRF)	\$5,650.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	79	COO 79 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	80	COO 80 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	81	COO 81 (Furnish and Install Support at MRF)	\$11,028.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	82	COO 82 (Furnish and Install Support at MRF)	\$11,028.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	83	COO 83 (Furnish and Install Support at MRF)	\$7,714.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	84	COO 84 (Furnish and Install Support at MRF)	\$7,714.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	85	COO 85 (MRF Education Center Roof Warranty)	\$6,408.00	OTHER	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	86	COO 86 (Furnish and Install Support at MRF)	\$5,301.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	87	COO 87 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	88	COO 88 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	89	COO 89 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	90	COO 90 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	91	COO 91 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	92	COO 92 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	93	COO 93 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	94	COO 94 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	95	COO 95 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	96	COO 96 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	97	COO 97 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	98	COO 98 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
10/29/10	99	COO 99 (Furnish and Install Support at MRF)	\$3,729.00	DRILL	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the

100	OCO 100 (Utilize High Entry Mix at MRF NE Quadrant – FO 28)	\$5,476	OWNER	Utilize the approved high entry concrete mix design at the MRF Northeast quadrant paving.
101	OCO 101 (Stain Wood Doors to Match Former Amber Maple)	\$661	OWNER	Reverse wood door color and stain to match 'Formica' Amber Maple 701-2558.
102	OCO 102 (Add Data Port and Receptacle – TS Vestibule)	1,143	OWNER	Add one (1) data port and one (1) receptacle in Transfer Station Vestibule Room 116.
103	OCO 103 (Beard Blast Existing Floor – TS Room 110 and 112)	\$3,761	DSC	Beard blast existing concrete floor in Transfer Station rooms 110 and 112 in preparation for installation of new flooring.
104	OCO 104 (Encroachment City of San Carlos & BAADQM Permits)	\$2,144	PERMIT	City of San Carlos Encroachment Permit and the Bay Area Air Quality Management (BAADQM) permits for the demolition plan and the standby diesel generator.
105	OCO 105 (Addition of Addressable Smoke Detector at FAOP)	\$1,460	PERMIT	Add one (1) addressable smoke detector device at the new location of Fire Alarm Control Panel (FAOP) per City of Belmont Fire Marshal.
106	OCO 106 (Add Supports for Condensing Unit H-101 at TS)	\$1,578	DR/DC	Furnish and install additional structural supports for the roof top condensing unit (H-101) at the Transfer Station.
107	OCO 107 (Canopy Revisions at the MRF Admin Bldg)	(\$18,203)	DR/DC	Various canopy revisions at the MRF Admin Building.
108	OCO 108 (Push Wall Deletion from Grid Line 3 to 7.0 at TS)	\$1,206	OWNER	Deletion of the work associated with the push wall located between grilles 3.0 to 7.0 in the Transfer Station.
113	OCO 113 (Addition of two cast iron downspouts, Roof & overflow drains - TS)	\$4,777	EQUIPMENT	Cost to add four (4) knox boxes and credit for one (1) knox box included per contract but not installed. The quantity and location of boxes were determined by the Fire Dept.
114	OCO 114 (Doors & Hardware and Finish Drywall Ceiling in Elec. Rm No. 317)	\$4,435	DR/DC	Furnish and install two cast iron downspouts, one roof drain and one overflow drain with the associated piping for the in at the storm drain system east of the restroom at Change includes cost to revise openings to accommodate larger 40" door at MRF Electrical Room 317.
115	OCO 115 (Relocate & Replace Type W3 Light Fixtures at MRF Bldg)	\$1,477	DR/DC	Change includes cost to replace and relocate the Type W3 light fixture at MRF Bldg above main entrance and below the canopy.
116	OCO 116 (Elevator Shaft Power Receptacle)	\$1,769	DR/DC	
117	OCO 117 (Frame Two Openings for Mechanical Louvers at MRF Bldg)	\$2,510	DR/DC	
118	OCO 118 (Repair Work for Damaged Fiber Baler PVC Coated Conduits)	\$1,297	EQUIPMENT	Change includes cost to layout and install metal framing & trim for two (2) mechanical louver openings at the MRF Bldg.
119	OCO 119 (Procurement of Two Data Ports & Conduit Routing at Storage Rm TS)	\$5,420	OWNER	Furnish and install two (2) additional data ports for CAT-6 data communication in Storage Room No. 206 of the Transfer Building per direction provided in Field Order No.
120	OCO 120 (Procurement of Temp Gain & Conns Work for TSSB1 Shutdown)	\$8,480	OWNER	Cost for rental of standby generator during the planned shutdown of the TSSB1 for Maintenance Building. Cost also includes labor for the temporary connector/disconnector.
121	OCO 121 (Energize Bay Lighting with Temp. Power from Scale House)	\$3,812	DR/DC	Cost for labor & material to temporarily energize the permanent MRF light fixtures with power from the Scale House.
122	OCO 122 (Install Framing for Exterior Paneling & Vertical Shares at TS)	\$178,335	OWNER	Furnish and install girt framing for Transuscent and Century panel locations on the east, west and north sides of the existing Transfer Station.
123	OCO 123 (Delta B Transfer Station PEMS Structural Changes & Foundation Mods)	\$154,999	DSC	Delta B changes to the new Transfer Station PEMS, increasing both size of PEMS structure and enhanced structural capabilities of PEMS and foundation to support trucking and disposal costs only for class II classified contaminated material generated at the MRF Building site. This material is comprised of both excavated planned.
124	OCO 124 (Contaminated Dirt Off Haul MRF Building Site)	\$5,298	DR/DC	Cost to furnish and install lateral bracing supports in elevated light gauge wall in the lobby of the MRF Bldg.
126	OCO 126 (Lateral Bracing for Light Gauge Framing at Elevated Lobby Walls)	\$2,096	DR/DC	Modification to HES12X6 structural member at MRF stair #5 landing in order to accommodate the stair stringer and wall framing at landing.
127	OCO 127 (Modify HSS Beam for Canopy Support at Stair #5 Landing)	\$2,096	DR/DC	Furnish and install 1-1/4 inch copper bracing line from the 3-inch main line and routed into the MRF Missing Room.
128	OCO 128 (Installation of Water Line for Missing Equipment at MRF Bldg)	\$3,043	DSC	Modifications to correct unforeseen conditions encountered during the installation of the Fire/Subgrade preparation layer and Subbase Fill material at entrance 2 drives
129	OCO 129 (Modifications to Subgrade Material at Entrance 2 Driveway)	\$3,172	DSC	
130	OCO 130 (Rough in Work for Garbage Disposal Power Supply Breakroom)	\$35,491	DR/DC	Rough-in work to provide power supply to the Breakroom garbage disposal in Room 407E of MRF Bldg.
131	OCO 131 (Furnish & Install Metal Liner Panel at TS Push Wall Line 7.0 to 8.5)	\$28,214	DR/DC	Furnish and install 24 gauge metal panel liner on the wall of the new TS interior offices along the push, including galvanized framing supports.
132	OCO 132 (Strapping for Liner Panels TS)	\$2,818	DR/DC	Furnish and install additional wall backing for the interior metal panels at foot parapet of the MRF Bldg. Wall backing consist of installing three (3) rows of 18ga galvanized
133	OCO 133 (Strapping for Liner Panels TS)	\$2,818	DR/DC	Furnish and install additional wall backing for the interior metal panels in process area of the Transfer Station Bldg. Wall backing consist of installing three (4) rows of 18ga galvanized
134	OCO 134 (MRF Fire Comm. Replace Existing RPPGP w/ new 825VD)	\$3,362	PERMIT	Permit for Fire Alarm Control Panel (FACP) at MRF Bldg.
135	OCO 135 (Furnish Existing Utility & Manholes to Grade at MRF Bldg)	\$2,905	OWNER	Labor and materials to furnish and install EFNENH R-499-IX heavy duty French drain system at the sidewalk adjacent to Entry 2, Grade
136	OCO 136 (Furnish Existing Utility & Manholes to Grade at MRF Bldg)	\$3,415	OWNER	Labor and materials for the addition & relocation of electrical boxes/receptacles in Data Communication Room (Rm No. 316). Work also included the relocation of
140	OCO 140 (Add Data Port & Receptacle in Room 410)	\$2,503	DR/DC	Labor and materials for the addition of data and electrical receptacle along the B per Field Order No. 03281 in the Process Area. Work also included the relocation of
141	OCO 141 (Add Data Port & Receptacle in Room 410)	\$2,503	DR/DC	Furnish and install an additional 24 gauge continuous flashing painted to match parapet cap and ISO board backing at the MRF
142	OCO 142 (Furnish & Install Two Piece Parapet Cap & Backing MRF)	\$15,858	OWNER	Furnish and install new parapet cap and signal cabinet with push button controls for the TS missing system and red-green light missing systems.
143	OCO 143 (Replace Existing Equipment at TS)	\$4,927	DR/DC	Remove the wall and framing to coincide with the links of the design glass portions of windows II and J.
144	OCO 144 (Remove Sheetrock & Framing at Landing 413)	\$1,890	OWNER	Labor to install the bid ceiling over the east wall of the TS once the existing ceiling had been removed and prior to installation of the new panel
145	OCO 145 (Remove Sheetrock & Framing at Landing 413)	\$2,928	DSC	Removal of ceiling debris encountered during the installation of ceiling panels on 8 at the MRF
146	OCO 146 (Remove Sheetrock & Framing at Landing 413)	\$1,472	DR/DC	Add backing material at the seismic joint between the MRF Admin Building and the PEMS.
147	OCO 147 (Remove Sheetrock & Framing at Landing 413)	\$2,760	DR/DC	
148	OCO 148 (Add and Connect Drain Lines to MRF Road Equipment - Withdrawn CHE 220)	\$2,760	OTHER	Withdrawn
149	OCO 149 (Add and Connect Drain Lines to MRF Road Equipment - Withdrawn CHE 220)	\$1,934	DR/DC	
150	OCO 150 (Add and Connect Drain Lines to MRF Road Equipment - Withdrawn CHE 220)	\$3,609	DR/DC	
151	OCO 151 (Add and Connect Drain Lines to MRF Road Equipment - Withdrawn CHE 220)	\$8,195	PERMIT	
152	OCO 152 (MRF Fire Connection, Furnish New Backflow Preventer to meet Cal Water Requirement)	\$2,797	DSC	
153	OCO 153 (Fire Connection, Furnish New Backflow Preventer to meet Cal Water Requirement)	\$2,797	DSC	
154	OCO 154 (Correct Water Line to Data Reduction System)	\$1,118	DR/DC	
155	OCO 155 (MRF Electrical Force Account Work, Temp Power Removal to Lighting)	\$4,528	DR/DC	
156	OCO 156 (MRF Electrical Force Account Work, Temp Power Removal to Lighting)	\$9,913	DR/DC	
157	OCO 157 (Furnish & Install Phase Motors at MRF Offices)	\$2,692	DR/DC	
158	OCO 158 (Furnish & Install Phase Motors at MRF Offices)	\$1,009	DR/DC	
159	OCO 159 (AT&T Requirements at MRF Telephone Backboard)	\$931	DR/DC	
160	OCO 160 (Exhaust MRF Bosses Around Utilities)	\$2,938	DR/DC	
161	OCO 161 (Furnish and Install Five New Cast Iron Downspouts at MRF)	\$11,731	DR/DC	
162	OCO 162 (Sturry Existing Turned at Transfer Station)	\$3,164	DR/DC	
163	OCO 163 (Furnish and Install Redox at Transfer Station Expansion Slab)	\$7,478	DR/DC	
164	OCO 164 (Furnish and Install Redox at Transfer Station Expansion Slab)	\$1,350	DR/DC	
165	OCO 165 (Add Downsets to Existing Transfer Station Footings)	\$772	DR/DC	
166	OCO 166 (Remobilization for MRF Palm Tree Removal)	\$1,129	DR/DC	
167	OCO 167 (California Title 20 Lighting Revisions)	\$9,821	DR/DC	
168	OCO 168 (MRF Overhead Door Modifications)	\$9,821	DR/DC	
169	OCO 169 (MRF Northeast Curb Modifications)	\$13,202	DR/DC	
TOTAL		\$24,235,517		

MRF Single Stream - Fiber Sort System Installation



Transfer Station S Self haul Area Concrete Pour



MRF Administrative Building Exterior





STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
Date: March 24, 2011 Board of Directors Meeting
Subject: Update on Recology Commercial Recycling Outreach Efforts

Recommendation

This is an informational report and no action is necessary.

Analysis

Recology San Mateo County (RSMC) is no longer required to submit monthly statistics on its commercial recycling activities; however, the company is required to submit a quarterly status report on this program per section 9.06.N of the Franchise Agreement(s). Even though a monthly update is not contractually required, the company has agreed to provide the status of some key commercial recycling metrics each month. Below is an example of the information that Recology plans to submit monthly for this staff report to the Board, and staff will be continue working with Recology in the near future to determine what other pertinent information should be provided on a monthly basis.

February 2011 Recology Commercial Recycling Outreach Program Highlights

- 5 new Compost customers subscribed to service
- No report on the number of Recycle customers
- 219 commercial recycling brochures and posters were distributed.
- 300 internal recycling containers were distributed.

Staff has commenced monthly meetings with Recology on commercial recycling and have requested additional analysis on profiling the commercial customer base and the new accounts that were added during the Recycling Blitz. In addition, Staff has requested information related to the internal metrics used to measure the relative success and cost effectiveness of its commercial recycling outreach (sales) efforts. Once this critical information and analysis is provided and reviewed by Staff, we plan to move forward with execution of several aspects of our Commercial Recycling Communications and Outreach Plan.

Background

On April 22, 2010, the Board adopted Resolution No. 2010-14 approving the Commercial Recycling Agreement between RSMC and Allied Waste/Republic Services. This agreement transferred Allied's commercial recycling outreach program to RSMC commencing on July 1, 2010. In addition, RSMC moved its commercial recycling staff into the Shoreway Administration building on this date.

The Member Agencies Franchise Agreements with RSMC required the company to commence the first new program, the Recycling Blitz Commercial Recycling Campaign, also on July 1, 2010. RSMC's Recycling Blitz Plan and the SBWMA Commercial Recycling Communications and Outreach Plans were shared with the Board in May 2010. These plans outline the next steps regarding stepping up efforts to increase diversion from the commercial sector in the near term.

Commencing with Recology's first quarterly report due on April 30, 2011, the company is required to submit with each quarterly report a detailed update on its commercial recycling program outreach efforts. This requirement is prescribed in Franchise Agreement section 9.06.N, as follows:

- "N. Commercial Recycling Promotion Program Status Report.** Contractor must prepare and submit, both quarterly and annually, to Agency and SBWMA, a Commercial Recycling Program Status Report. The Commercial Recycling Program Status Report shall include, but not be limited to:
1. A summary of training and professional development activities for the Commercial Recycling Promotion and supervisory staff.
 2. A description of the strategy and overall approach to attract and retain a high quality and effective Commercial Recycling Promotion Program and supervisory staff.
 3. A description and status of meeting the goals and objectives for the Commercial Recycling Promotion team and how these goals and objectives are tied to the compensation incentive plan. (Contractor must explain how the stated goals and objectives will be accomplished if no compensation incentive plan is used.)
 4. A description of Contractor's sales strategy for maintaining and/or expanding the existing Commercial Recycling account base and diversion levels.
 5. A description of the services provided to the Commercial and Agency Facility sectors.
 6. A detailed accounting of diversion statistics for the Commercial and Agency Facility sectors."



STAFF UPDATE

To: SBWMA Board Members
From: Recycling Staff
Date: March 24, 2011 Board of Director's Meeting
Subject: Recycling and Outreach Programs Update

Recommendation

This is an informational report and no action is necessary.

Development of Recology San Mateo County Franchise Agreement(s) Summary Documents

Staff has prepared a binder containing 14 summary documents pertaining to the Member Agencies Franchise Agreements with Recology San Mateo County (RSMC). The goal of this project is to provide Member Agencies with useful tools to facilitate administration of the Franchise Agreements and to assist with educating their staff with the contents and implications of the new contracts with RSMC. Staff conducted three well attended workshops to present the information contained in these summary documents in September in Menlo Park, San Mateo and San Carlos. Extra copies of the binders were also provided to each Board Member and the documents have been posted on our website since November 2010. Staff is in the process of developing a contract compliance checklist that will be shared with Member Agencies.

Recology San Mateo County Contract Compliance Update

Staff is currently developing a standard staff report and contract compliance template that will be included with the monthly Board packet commencing in April. The company submitted its first monthly reports on February 15 and March 15, 2011 on time. The reporting requirements in the new Franchise Agreement(s) with Recology greatly exceed the requirements prescribed in the Allied/Republic Franchises. However, Allied/Republic did voluntarily report on various metrics for the last couple of years of its contract and this information was useful. Staff is working with Recology to craft a concise monthly (and then quarterly) report that is truly useful to the Board. Our mutual goal is to generate a report that provides the quantitative and qualitative information the Board wants, without being burdened by the plethora of data and information that is required to be compiled and submitted per the Franchise Agreement(s). In addition, staff will be receiving all of the back up data and reports and will regularly report to the Board on the completeness and timeliness of submittal of this contractually required data.

Curbside Inc., Door-to-Door HHW Program

The following eight Member Agencies are now participating in the program: Belmont, East Palo Alto, Foster City, Hillsborough, Menlo Park, San Carlos, San Mateo, and West Bay Sanitary District, as Foster City was included as of March 1, 2011.

Interest in the program remains strong and the company has made approximately 3,266 collections since the program started in mid-May 2010 through February 2011. Approximately 190,814 pounds of HHW material, 15,968 pounds of Universal Waste and 54,825 pounds of E-Scrap has been collected since the start of the program in May 2010. We encourage additional Member Agencies to offer the program as it provides a more convenient and cost effective option to properly recycle and dispose of a wide variety of materials (such as common HHW) than is currently available. Staff is working on a direct mail outreach piece to be sent to the residents of all participating Member Agencies later this spring to further promote and educate the residents about the service.

Mandatory Commercial Recycling Update

The State Air Resources Board and CalRecycle (formerly the California Integrated Waste Management Board) held a workshop in January 2011 soliciting comments on the draft mandatory commercial recycling regulation developed per AB32 – California’s Global Warming Solutions Act. While the draft regulation states that it “mandates” commercial recycling statewide, the practical application of it simply results in mandating that agencies promote commercial recycling. The reason for this is that it is left up to each individual jurisdiction across the State to decide whether or not it wants to mandate commercial recycling and the regulation does not specify that any enforcement actions will be conducted by the State. What this means to our Member Agencies is that we are well positioned to comply with this new State regulation given the scope of the Franchise Agreement with Recology and RethinkWaste’s plans to promote commercial recycling. A more detailed staff report was included in the February 24, 2011 Board agenda packet.

CartSMART Collection Services Public Education and Outreach

Public education and outreach efforts on the new CartSMART services continue through TV commercials, newsletters and advertising. RethinkWaste staff will continue working with Recology and Member Agencies to tailor messaging and materials based on their input and feedback from customers to help address any issues that arise, such as cart placement or putting carts away after service.

The public education campaign has included outreach materials that were sent or delivered to residents and commercial customers, a media plan and a community engagement plan.

To date, the following items have been produced and/or completed:

- Graphics for residential and commercial carts
- Residential Garbage Cart Selection brochure
- Recology commercial brochure
- Recology “How To” DVDs (single-family, multi-family and commercial)
- Graphics for commercial bins
- Dock signs for commercial accounts
- Summer “rethinker” newsletter
- Theater spot targeting residents to promote single stream recycling and CartSMART
- Direct mail piece for commercial accounts, notifying them of new service provider, services and containers
- Residential starter kit/piece to be delivered with the carts, providing information on new services
- Print ads promoting Community Meetings
- Print ads promoting delivery of new residential carts
- Compost Card piece delivered with the kitchen pails
- Kitchen pail labels
- Bus and train ads
- Fall “rethinker” newsletter
- Talking Carts TV commercial in English
- Talking Carts TV commercial in Spanish
- Commercial bill insert, providing basic BizSMART information, including changes in service provider, new services, containers and benefits of recycling and composting
- Banners for downtown areas
- CartSMART video contest
- Twitter
- Winter “rethinker” newsletter

In addition, the RethinkWaste website has been updated to include information on the residential CartSMART services and BizSMART collection services for multi-family and business customers. RethinkWaste has also launched its Facebook and Twitter pages to promote program information and new services. To date, the Facebook page has 170 "fans" and followers of the site are starting to be more interactive on the page by posting questions and feedback. Staff included a promotion in the winter "rethinker" to generate additional followers of the Facebook and Twitter pages. Our Facebook page can be found at www.facebook.com/rethinkwaste, and the Twitter page is located at www.twitter.com/rethinkwaste.

Household Battery and Cell Phone Curbside Recycling Collection Program

The monthly average of batteries and cell phones collected through the curbside recycling program in 2010 was 4,400 pounds with 3,236 pounds collected in December 2010. A total of 53,000 pounds was collected during 2010, which is slightly less than the 57,000 pounds collected in 2009. In January 2011, Recology's first month of collection, approximately 6,670 pounds of household batteries and cell phones were collected which equates to a 31% increase over the quantity collected in January 2010. In February 2011, Recology collected approximately 4,180 pounds of household batteries and cell phones.

RethinkWaste Website

The RethinkWaste website continues to be updated with information on the CartSMART residential collection and new BizSMART commercial collection services. Staff's goal is to make the website the go-to source for information on future collection services.

The site averaged approximately 940 visits per week since the last Board meeting, of which nearly 62% were new visits. There is a noticeable increase in the number of visitors to the site following the release of the Board packets, residents receiving the rethinker newsletter, or other RethinkWaste outreach promotion (i.e., E-Scrap Events). The most commonly visited sections of the site during this period were "Video Contest," and "Beyond the Cart."

rethinker Newsletter

Staff is working on the Spring 2011 rethinker. The focus of the issue will be what items are accepted in the blue Recycle Cart and other program reminders, and how to properly manage household hazardous waste.

C&D Recycling Update

Staff released a model staff report and recommendations to revise Member Agencies C&D ordinances on February 6, 2009. The goal of the revisions is to set high standards for all of the ordinances in an effort to increase C&D diversion throughout the RethinkWaste service area. Addressing the issue of C&D recycling regionally will likely be the most effective strategy to ensure high levels of diversion, even though Member Agencies are responsible for administering and enforcing their respective C&D ordinances. A variety of recommendations were submitted to Member Agencies; however, one overarching recommendation that has proven to be effective in other communities (e.g., San Jose) is to require contractors to deliver material to certified C&D recycling facilities. Since Member Agencies have recently shown an interest in including this requirement, RethinkWaste has budgeted funds for FY 2011 to annually publish a list of approved C&D processing facilities that are certified to accept material. Staff anticipates commencing this project during the first half of 2011.

Schools Recycling Program Update

Staff has purchased 32 gallon recycling carts for distribution to schools in the RethinkWaste service area. The program is implemented with assistance from RecycleWorks staff who has delivered 154 carts on behalf of RethinkWaste.

Compost Giveaway Events

Staff is in the process of setting up the first of the Spring Compost Giveaway Events for April. Menlo Park is interested in having an event, and staff is working with San Mateo to set up their weekly giveaway events. Since the system to deliver compost has changed with SBR and Recology taking over operations from Allied in 2011, staff has negotiated the costs to provide compost for Agency's events and detailing the program parameters.

Staff has negotiated a price of \$100 for SBR to provide a back-haul delivery of approximately 50 cubic yards of compost to a Member Agency's Compost Giveaway Event. This would consist of a loose load of compost delivered Monday through Friday during SBR's regular hours of operation that the transfer trucks are running. If a Member Agency requires a smaller load of compost or a Saturday delivery, those would be delivered by Recology and costs would be based on those prescribed in the Recology Franchise Agreement(s) Attachment Q, as follows:

Additional Compost Material Delivery	Section 5.11	A – \$125.00 B – \$250.00	A – one-way only delivery (compost only left on-site) B – Round-trip delivery (Drop-Box left on-site)
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Thus, in summary, if an Agency wants a full (or perhaps half full) load delivered loose on Monday through Friday, SBR will back-haul this directly to a Compost Giveaway Event site for \$100 and the Agency will be directly billed by SBR for this service. If an Agency wants a Saturday delivery, or prefers to have the compost contained in a drop-box, then the cost will be \$100 from SBR (billed directly by SBR) plus \$250 from Recology (included in the annual revenue reconciliation with Recology).

Staff will be sending a form via email for Member Agencies to schedule their RethinkWaste spring Compost Giveaway Events.

In addition to the Compost Giveaway Events organized by RethinkWaste, the Member Agencies are reminded that each Agency is entitled to annually organize directly with Recology the distribution of 30 cubic yards of compost in one or two deliveries at no additional cost. The details of these Bring Your Own Bucket Compost Giveaway Events are found in section 5.11 of the Franchise Agreement with Recology.

Approved Operating Agreement Amendments or Recommended Recology Franchise Agreement Administrative Changes

Agreement	Board Approval	Staff Recommendation	Description
Operations Agreement	October 28, 2010	N/A	Amendment No. 1. Is now effective as eight Member Agencies have approved the Amendments.
Franchise Agreements	N/A	Via email on October 20, 2010.	Requested Member Agencies send letter accepting interest waiver offer from Recology on potential 2011 revenue requirement shortfall if rates approved after January 1 but before March 1, 2011.
Franchise Agreement(s)	N/A	Via email on December 9, 2010	Overage "bags" change to "tags"; SBWMA relief from purchasing battery/cell-phone bags; On-call bulky item collection temporary schedule for January 2011.
Franchise Agreement(s)	N/A	Via email on December 13, 2010	Member Agency self haul remittance of payments to SBWMA by Recology.



APRIL - JULY 2011 BOARD AGENDA ITEMS (SUBJECT TO CHANGE)

April 28, 2011

- Receipt of Recology Monthly Metrics
- Shoreway Masterplan Update
- Discuss Employee Compensation (*Closed Session*)

May 26, 2011

- Receipt of Recology Monthly Metrics
- Approval of Quarterly Investment Report as of 3/31/10
- Review of Draft FY 2012 Budget
- Executive Director Performance Review (*Closed Session*)

June 23, 2011 (Board meeting at Shoreway)

- Receipt of Recology Monthly Metrics
- Resolution Approving Power Purchase Agreement with Fresh Air Energy – II, LLC
- Resolution Adopting FY 2012 Budget
- Resolution Approving New Insurance Coverages at Shoreway Environmental Center

July 28, 2011

- Receipt of Recology Monthly Metrics
- Review of Allied Waste 2010 Closeout Rate Applications for Collection and Shoreway Operations